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**ADDENDUM NO. 2**

**DATE:** November 8, 2018

**TO:** ALL RESPONDING PARTIES TO THE INFORMAL BID FOR THE  
COMMUNITY GARDEN INSTALLATION PROJECT

**FROM:** Anthony Eulo, Program Administrator  
Cynthia Iwanaga, Management Analyst

**SUBJECT:** Bidders List and Initial Responses to Questions

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1. Does the restroom structure need to be painted?  
A: Yes, the restroom structure needs to be painted.
2. How much assembly does the toilet require?  
A: The toilet comes as a kit and requires assembly. Please refer to the instruction in the plans.
3. Who pays the water connection fee?  
A. The City will pay the water connection fee directly.
4. Who does the tap into the City's water main in the street?  
A. Accessing and connecting to the water main is the contractor's responsibility.
5. Is an encroachment permit needed and, if so, who pays for it?  
A. Yes. The contractor will need to apply for and obtain an encroachment permit. The City will pay the related permit fee directly.
6. Is a building permit required, and, if so, who pays for it?  
A. Yes. The contractor will need to apply for and obtain a building permit. The City will pay the related permit fee directly.
7. What is the lead time on the composting toilet?  
A. Approximately 9 weeks.
8. Any additional questions from bidders are due by Wednesday, November 21, 2018 at 5:00 p.m. The City will issue a third addendum with answers to all additional questions by Tuesday, November 27, 2018 at 5:00 p.m.



**COMMUNITY SERVICES DEPARTMENT**

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9. The due date and time for the bids remains Tuesday, December 4, 2018 at 2:30 p.m.

**ADDENDUM ACKNOWLEDGMENT**

Bidder acknowledges receipt of this addendum, which shall be attached to the proposal.

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Contractor's Representative

\_\_\_\_\_  
Date

**THIS DOCUMENT AND THE ATTACHMENTS SHALL BECOME PART OF THE PROJECTS SPECIFICATION**